Erasmus+ Programme – Strategic Partnership

Project Nr: **2019-1-TR01-KA201-077328**

**"** **MEdiators and Peacemakers against PEer Victimization-MEPEV"**

**AGENDA – Tool Meeting**

**Transnational Project Meeting in Viterbo-ITALY**

**06 – 07 December 2021**

**Purpose:** The third transnational project meeting (M3- Tool Meeting) is organized in Viterbo/ITALY in order to monitor the outputs of the project. O4-Implementation of Trainings and O5-E-Learning Platform will be discussed intensely. 4th transnational meeting schedule will also be discussed at the meeting.

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| **Sunday 05.12.2021 Arrival Day** | |
| Monday 06.12.2021 /DAY-1 | |
| **09.45 – 10.00** | * Welcome speech from host institution - ITT Leonardo Da Vinci |
| **10.00 - 11.00** | **Project Progress Presentation by the coordinator**   * Project Outputs Revision - Coordinator * Debates about Project Intellectual Outputs |
| **11.00 - 11.15** | Coffee Break |
| **11.15 - 12.30** | * Presentation on “Implementation of Trainings” – O4 by the coordinator. * Practice principles * Draft training programe |
| **12. 30 - 14.00** | **Lunch Break** |
| **14.00 - 14.45** | * Presentation on “E-Learning Platform” – O5 by the coordinator * Transformation of training materials to IT materials |
| **14.45 - 15.00** | Coffee Break |
| **15.00 - 16.00** | * Budget Management * Project Management |
| **16.00- 18.00** | * Tour of the city Centre (Optional) |

**Transnational Project Meeting in Viterbo-ITALY**

**06 – 07 December 2021**

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| Tuesday 07.12.2021 /DAY-2 | |
| **10.00 - 11.45** | * Project Quality Assurance * Project related issues/ Plans and activities before the 4th Transnational Meeting |
| **11.45 - 12.00** | Coffee Break |
| **12.00 - 12.30** | * Dissemination activities |
| **12.30 - 13.30** | * Evaluation of 3nd Transnational Meeting and handing over certificates * Conclusions, Certificates and Farewell |
| **Wednesday 08.12.2021 Departure Day** | |

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Disclaimer: "This communication reflects only the author's view and that the National Agency and the European Commission are not responsible for any use that may be made of the information it contains "

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**MEETING ADDRESS**

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